# **Dental Assistant Apprenticeship**



Looking for a career with teeth? Take a closer look at becoming a

# **Dental Assistant**

# If you are a Californian resident with a disability looking to get into the workforce, now is the time to start a rewarding career as an apprentice Dental Assistant!

West Los Angeles College, in partnership with a variety of local dental employers, is currently recruiting for full-time apprentice dental assistant positions throughout Los Angeles.

From preparing the clinical environment and assisting during procedures to records management and practice administration, dental assistants drive the dental industry. Through combining paid employment with on-the-job training and formal technical instruction, as an apprentice dental assistant, you will:

- Earn while you learn
- Develop practical skills and experience in a clinical environment
- Study a nationally recognized qualification, with eligibility to take the California Registered Dental Assistant examination upon completion

#### **Pre-Requisites:**

- High school diploma (or GED equivalent)
- Availability to work full time
- Motivated to take college courses while working full time
- Enthusiasm for a career in the dental industry

# Apprentice dental assistant positions typically have a 12 month duration, and will consist of:

- Full time, Paid on-the-job training in a dental clinic
- Free technical instruction, in partnership with West Los Angeles College
- Workplace mentoring
- Access to company benefits

Did you know that upon qualification dental assistants enjoys an average starting salary of \$46,344? \*



To apply now please email recruitment@readywillingable.us For more information phone Alexandra Mendoza on 949 685 9020







West Los Angeles College is a partner of the Orange County RWA initiative

Ready, Willing and Able is a partnership between the California Department of Rehabilitation and the Institute for Workplace Skills and Innovation America which seeks to aide Californians with disabilities to access exciting full-time career opportunities.

## www.readywillingable.us

# **Dental Assistant**

# What You Need to Know

Dental Assistants perform clinical duties under the direction of a dentist. Clinical duties may include equipment preparation and sterilization, preparing patients for treatment, assisting the dentist during treatment, and providing patients with instructions for oral healthcare procedures. Dental Assistants may perform administrative duties such as scheduling appointments, maintaining medical records, billing, and coding information for insurance purposes.

#### On the job, you will:

- Prepare patient, sterilize or disinfect instruments, set up instrument trays, prepare materials, or assist dentist during dental procedures.
- Record treatment information in patient records.
- Assist dentist in management of medical or dental emergencies.

# What Do You Need To Succeed In This Role?

#### **Key Attributes**

# This job will suit individuals who possess:

- Attention to Detail
- Dependability
- Self Control
- Stress Tolerance
- Integrity
- Adaptability
- Flexibility

#### **Abilities**

#### Verbal

- communicate by speaking
- listen and understand what people say

#### Hand and Finger Use

- keep your arm or hand steady
- put together small parts with your fingers

#### **Ideas and Logic**

- use rules to solve problems
- order or arrange things
- do two or more things at the same time

#### Skills

#### **Basic Skills**

- listening to others, not interrupting, and asking good questions
- talking to others

#### **Problem Solving**

noticing a problem and figuring out the best way to solve it

Source: https://www.mynextmove.org/profile/summary/31-9091.00









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